**Personal Details**

Please provide all of the information requested below.

|  |  |
| --- | --- |
| **Title** |  |
| **Surname/Family Name** |  |
| **Forename** |  |
|  |  |
| **Gender** |  |
| **Date of birth** |  |
| **Nationality** |  |
| **Country of birth** |  |
|  |  |
| **Address line 1** |  |
| **Address line 2** |  |
| **Town** |  |
| **County** |  |
| **Country** |  |
| **Postcode** |  |
|  |  |
| **Telephone** |  |
| **Email Address 1** |  |
| **Email Address 2** |  |

**Module exemption application details**

You must be confident that you could pass the assessment for any of the modules from which you are applying for exemption because the material in these modules may be built upon in the later stages of the qualification.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Qualification relied upon** | **Month** | **Year** | **Result** | **Listed qualification**  **Yes/No** | **ACL Training**  **Module (from which**  **exemption is sought)** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

A Listed Qualification is one that is recognised under section 2.1 of the [ACL Training Exemption Policy](https://www.lawcabs.ac.uk/sites/default/files/2022-05/ACLT_Exemption_Policy_Appendix-AC-3_2019_V2.0.pdf)

**Application checklist:**

Please check that you have included the following with your application

|  |  |
| --- | --- |
| Documentary evidence of qualifications |  |
| Module Descriptors of qualifications (if not a listed qualification) |  |
| Transcribed qualifications showing English qualification equivalence (for overseas qualifications) |  |
| Exemption Application Fee (£25 per module and £100 per unit |  |

**Important:** Please make sure you have completed all sections of the form.

Your completed form **must** be accompanied by **electronic proof** of the qualification upon which your application is based, and you must have made your **module exemption fee payment of £25 per module**. Without this, your application will not be considered.

Email your completed application and supporting documentation to <aclt@lawcabs.ac.uk>